Alpine Space Conference
Building on Experience: Cooperation towards 2020
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Project submission and management

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Agenda

The programme essentials
Cooperation Programme in figures
Programme Structure

Calls for project proposals
Two step approach
General timeline

Project management
The 2014-2020 approach: Harmonisation & simplification
Common Templates
Electronic Monitoring System
Eligibility rules

Project generation
What is a good project?
Programme services: info days, feedback services, ACP/ JS consultancy
Project Implementation Handbook
Cooperation Programme in figures

### Alpine Space 2014-2020

<table>
<thead>
<tr>
<th>Priorities 1 - 4 (projects)</th>
<th>Total Eligible</th>
<th>ERDF</th>
<th>ERDF rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>128,985,104</td>
<td>109,637,338</td>
<td>85%</td>
<td></td>
</tr>
<tr>
<td>Technical Assistance</td>
<td>10,766,351</td>
<td>6,998,128</td>
<td>65%</td>
</tr>
<tr>
<td>Total</td>
<td>139,751,455</td>
<td>116,635,466</td>
<td>83%</td>
</tr>
</tbody>
</table>

**Compared to Alpine Space 2007-2013**

- Total ERDF: +19%
- Total eligible budget stable
- ERDF rate on project priorities: 85% vs. maximum 76%
Cooperation Area

7 countries (5 EU + 2 non-EU)
Programme Structure

7 countries (5 EU + 2 non-EU)

Managing Authority: Land Salzburg (Salzburg, Austria)

Joint Secretariat (Munich, Germany)
Programme Structure

7 countries (5 EU + 2 non-EU)

- Austrien Contact Point (Wien)
- German Contact Point (Munich)
- Slovene Contact Point (Ljubljana)
- Swiss Contact Point (Bern)
- Liechtenstein Contact Point (Vaduz)
- French Contact Point (Lyon)
- Italian Contact Point (Milano)
Programme Structure
Calls for project proposals - 2 step

**Preparation**
- Definition of ToR
- Launch of call
- Expression of interest (EoI)
- Technical evaluation EoI
- Preselection

**First step**
- Application
- Evaluation of applications
- Selection

**Second step**
Calls for project proposals - timeline

- Frequency of the Calls: once a year

- 2 step approach
  - Step 1 – submission of Expression of Interest: 1st trimester
  - Step 2 – submission of Application Form: 2nd trimester

- Decision of the Programme Committee: 4th trimester
Calls for project proposals - timeline

- **ToR publication**
  - Submission of ToRs
- **Call step 1 start**
  - EoI online
- **End of step 1**
  - EoI submission deadline
- **Start of step 2**
  - Assessment results to TF
- **End of step 2**
  - AF submission deadline
- **Project start**
  - Assessment results to PC
  - Letter of Approval
  - Decision PC
  - Contracting

- **Preparation call**
  - 6 weeks
- **Submission EoI**
  - 6 weeks
- **Assessment EoI**
  - 2 weeks
- **Decision TF**
  - 10 weeks
- **Submission AF**
  - 10 weeks
- **Assessment AF**
  - 2 weeks
- **Decision PC**
  - 2 weeks

**Total application process: 38 weeks**
Project Management

✓ Principles: Improve – Simplify – Harmonise

✓ Sources:

Feedback from ASP projects
EU regulations and Delegated Acts
  • Delegated Act: new non-legislative act from the EU Commission to implement EU regulations

Harmonised Implementation Tools (HIT)
  • Process coordinated by Interact since 2010
  • Regular working groups
  • Involvement of Alpine Space and of many other ETC programmes
  • Proven impact at EU level
Project Management

HIT templates

- Application Form
- Administrative and eligibility checklist
- Quality assessment criteria
- Progress report
- First Level Control documents
- Guidance for the eligibility rules
- Glossary
- …
Project Management

e-Monitoring System

• Developed by Interact on the basis of HIT
• Shared with other Interreg programmes
• e from e-Cohesion
• Online access to all users
  • Project: partners, first level controllers
  • Programme: JS, MA, Contact Points, Certifying Authority…
• Full project implementation covered
  • Application, assessment, reporting, control, monitoring, payment

easier reporting and faster ERDF payment
no more excel based templates
“paperless”
Proposed eligibility rules – 5 budget lines

1. Staff
   - At least 3 options available
   - Easy calculation
   - Simplified timesheet necessary only in one option

2. Office and administration
   - Flat rate of 15% on reported staff costs

3. Travel & accommodation

4. External experts and services

5. Equipment
Eligibility rules – other

• Preparation costs
  • Lump sum of up to EUR 35,000
  • For approved projects only

• Catering for project meeting may become eligible
Project generation

Fundamentals

• **Duration:** max 36 months

• **Partnership:** 4 to 15 partners, from at least 3 Partner States

• **Budget:** no specific budget restrictions. Average ERDF allocation in previous programming period EUR 2 M

• **Total cost principle** (private contribution is allowed)
What is a good project

Impact on the policy cycle

- **Strategic policy development**: analytical and research activities involving e.g. policy owners
- **Explorative and piloting activities**: development of new tools or methodologies and their testing to find most appropriate means for strategy implementation
- **Policy implementation**: focus on fully developed instruments for the concrete implementation of a policy
What is a good project

Transnational approach
• topic better addressed at the transnational level

Programme intervention logic
• contribute to programme’s priority specific objectives, output/result indicators
What is a good project

Sustainability & added value of outputs/results

- Specific link to the needs of identified target groups
- Long term use of project results
- Clear impact on target areas and groups
- Bringing added value on existing structures or products
- Involving relevant stakeholders
- Building on the achievements of past projects
What is a good project

Partnership

- **Relevant**: includes key players able to address projects’ objectives
- **Competent**: role in the relevant policy field
- **Complementary**: between sectors and admin levels
- **Balanced**: in terms of geographical coverage
- **Targeted**: early involvement of relevant stakeholders
Project generation services

National info days

- Info on programme rationale
- Application procedure
- Eligibility rules
- National requirements, incl. FLC
- Reporting procedures and forms

…organised by ACPs
Project generation services

Project ideas tool

- Web tool for the submission of ‘Project ideas’
- Option to publish them online for partner search

Support from ACP of applicant’s country

Feedback/consultation by JS
Project generation services

- **Project Implementation Handbook**
  - Guidance to applicants/beneficiaries
  - Factsheets on project development, implementation and closure

Finalised soon!
Questions are welcome!

Thank you for your attention